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WAR FOOD ADMINISTRATION
Washington 25, D. C.

October 28, 1943

ADMINISTRATOR'S MEMORANDUM NO. 29

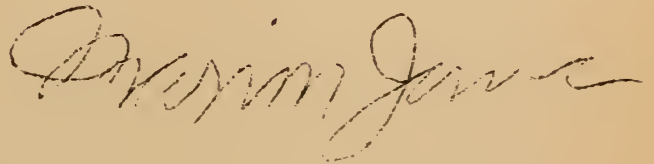
Rail Transportation Problems

The rail transportation facilities of this country are being taxed to capacity, particularly during the periods of peak movement, and there will be inevitable difficulties in providing necessary equipment.

Many of these difficulties, however, can be avoided or alleviated through careful planning and foresight. To this end, I request the heads of all agencies in the War Food Administration to ask their commodity specialists to anticipate transportation requirements in the movement of products for which they are responsible, and to bring such requirements to the attention of Mr. Mark Upson, Director of Transportation, as far in advance as possible. The transportation situation will then be examined jointly with the Office of Defense Transportation, the Association of American Railroads, the Interstate Commerce Commission, or other agencies concerned, in order to determine the best way of handling each problem as it develops.

All such estimates from the commodity specialists should be revised and kept up to date from time to time as additional knowledge of crop prospects becomes available.

Unless the needs are anticipated, and placed clearly before the various transportation agencies, difficult and possibly insurmountable situations may arise as a result of deficiencies in transportation facilities that appear to lie ahead.



Administrator

October 30, 1943

ADMINISTRATOR'S MEMORANDUM NO. 29, SUPPLEMENT 1

Conservation of Transportation

We have been advised by the Office of Defense Transportation that the current condition of the transportation facilities of this country, both rail and truck, makes it necessary to press vigorously for conservation in their use.

Most carriers are now taxed to capacity, and do not have reserves to insure their ability to handle the traffic surges likely to come during a period of intensified war effort, or to meet the heavy peak demands of agricultural and other products.

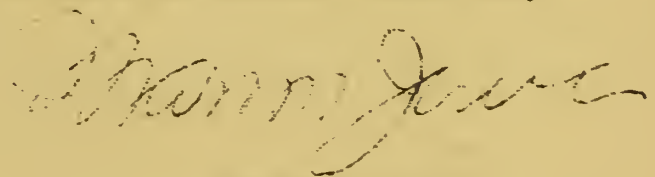
A critical period lies ahead, and the ability of both rail and motor carriers to handle the load appears to be threatened unless every shipper and consignee cooperates to eliminate cross-hauls insofar as is practical, to load and unload cars quickly, to load to capacity, route carefully, and take all other steps possible to make more efficient use of available equipment.

It is strongly urged that voluntary steps to conserve transportation be intensified, and each segment of the food industry is asked to prepare for the consideration of the Office of Defense Transportation, prior to the end of this year, a well studied voluntary plan to decrease over-all ton-mile requirements during 1944 by at least 10 per cent.

This same request is made of government agencies responsible for shipping foods or other materials and supplies for agriculture. In the event that it is found impracticable to achieve a 10 per cent reduction in ton-miles, the reasons therefor, together with the goal that it is felt can be accomplished, are to be fully outlined.

Mr. Mark Upson, Director of Transportation, will be responsible for the general supervision of this program, and it is requested that all those responsible for procurement or the distribution of foods, agricultural commodities, and supplies in the War Food Administration lend their earnest cooperation to make it a success. To assist in carrying out the program, Mr. W. E. Rosenbaum, an experienced traffic consultant, has been employed and will devote his entire time to this transportation conservation program.

A real consciousness of the importance of the problem, backed up by general cooperation from everyone on a voluntary basis will, it is believed, enable the railroads and truck operators to continue to carry the load, and avoid, compulsory shipping restrictions which might otherwise become necessary.



Administrator

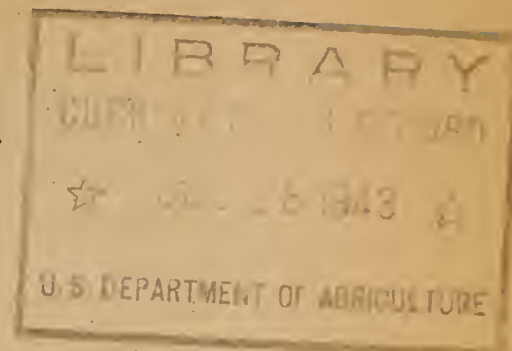
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WAR FOOD ADMINISTRATION
Washington 25, D. C.

October 28, 1943

ADMINISTRATOR'S MEMORANDUM NO. 30

Establishment of Food Requirements
and Allocations Committee



I.

The Food Advisory Committee and the Interagency Allocations Committee are hereby abolished and their functions combined and transferred to a committee hereby created under section 7(a) of Executive Order 9280, as amended, to be known as the Food Requirements and Allocations Committee of the War Food Administration.

Members of the Food Requirements and Allocations Committee shall be representatives of all United States agencies who are claimants for food either for domestic or foreign account. These agencies are: The War Department, the Navy Department, the Office of Foreign Economic Administration, the War Shipping Administration, the Civilian Food Requirements Branch of the Food Distribution Administration, and the Food Production Administration. The Chairman of the Food Requirements and Allocations Committee is authorized to accept as claimants other agencies from time to time as conditions warrant.

The Chairman of the Committee shall be, as personal representative of the War Food Administrator, responsible for receiving all food requirements and for recommending all food allocations to the War Food Administrator. In his capacity as Chairman of the Food Requirements and Allocations Committee he shall be the only voting member of the Committee.

As the United States member of the Combined Food Board, I also designate the Chairman of the Food Requirements and Allocations Committee as my representative and deputy on the Combined Food Board. The Chairman is authorized to integrate staff work incident to receiving and considering requirements and supply data in order that responsibility for this work may be centralized both as it relates to domestic and foreign claims affecting the supply of food available from the United States and in the case of foreign sources where the United States through the Combined Food Board is concerned with the allocation of foreign food supplies.

By agreement with the Secretary of Agriculture, the services of the Office of Foreign Agricultural Relations are hereby made available to the Chairman.

II.

The Chairman of the Committee, as my personal representative and deputy incident to the operations of the Combined Food Board, is authorized to designate the United States Executive Officer for the Board and to make other arrangements incident to the organization of the Board essential for its effective functioning.

Roy F. Hendrickson, Director of the Food Distribution Administration, is hereby designated as Chairman of the Food Requirements and Allocations Committee and my personal representative and deputy on the Combined Food Board.

A handwritten signature in cursive script, likely reading "William J. ...", is written in dark ink.

Administrator